



Neighborhood and Community Engagement Commission Tuesday, August 28, 2012 Meeting Notes

Minneapolis Central Library

NCEC member attendees: Kenneth Brown, Doron Clark, Denis Houle, Ishmael Israel, Henry Jimenez, Gregg Massey, Marcea Mariani, Jeffrey Martin, Kenya McKnight, Maria Sarabia, Sacido Shaie, Jeff Strand, Carol Pass, Ali Warsame, Tessa Wetjen

NCEC members absent: Latrell Beamon.

Commission staff: David Rubedor, Howard Blin and Cheyenne Erickson.

Agenda Item	Content
1. Introduction, & agenda (Action)	Action(s): <ul style="list-style-type: none">• Consensus to approve August agenda.• Consensus to approve July 24, 2012 meeting notes
2. Selection of Facilitation Committee (Action)	Summary: <ul style="list-style-type: none">• The facilitator opened the floor for nominations to serve on the facilitation committee. Each nominee will receive 60 seconds to speak.• Doron Clark, Ishmael Israel, Gregg Massey and Jeff Strand were nominated. Action(s): <ul style="list-style-type: none">• The commission reached consensus to approve four commissioners to serve on the facilitation committee. They are Commissioners Doron Clark, Ishmael Israel, Gregg Massey and Jeff Strand.
3. NCR Report (Informational)	Summary: <ul style="list-style-type: none">• The commission will discuss the Think Tank in the special meeting following this one.• One Minneapolis One Read: The City is continuing the One Read initiative this year, the book chosen is "Spirit Car: Journey to a Dakota Past" by Diane Wilson. The main event this year will be held at the Convention Center on Monday, September 24th, 7:00pm.• Boards and Commissions Diversity Report: NCR presented a draft report to the Commission at the last NCEC meeting in July, and took feedback and incorporated it into the final report that gets presented to City Council on Thursday, August 30th.• 2011 Neighborhood Programs Annual Report: NCR staff explained why the report was conducted and wanted to point pieces of information that came out in the results of the report.<ul style="list-style-type: none">◦ The CPP program ranks high among neighborhood organizations.◦ The NCR department ranks high for customer service.◦ Neighborhoods aren't viewing the NCEC as a resource. This is a growth opportunity for the commission. Commissioner Comments: <ul style="list-style-type: none">• Would like to see a study of what these people are doing and where it is successful. How can we make our boards and commissions more attractive and what we can gain.• Boards and commissions should be more representative of who actually lives in the city.

- Interested in knowing the barriers that are preventing people from being seating on the city's boards and commissions. It might also be of value for existing boards and commission members to go through undoing racism training.
- On page 4 of the report, there are Jan/Feb rents for the NRP space. Is that the end of the lease hold?
 - NRP never had a lease. There was an understanding that NRP would pay, but NCR has no obligation to pay the rent in that space past NRP close out.

4. Task Force Reports (Action)

One Minneapolis Fund Task Force:

- Membership: Commissioners Wetjen (convenior), Strand, Israel, Mariani, Sarabia.
 - Commissioner Strand chose to step down from the Task Force and Commissioners Warsame and Jimenez would like to join the Task Force.
- Approve grant process and adopt Request for Proposals Recommendations for City Council: The task force still needs to finalize the RFP, then the NCR department will blast out and the Task Force will make recommendations for funding on the proposals that are received.

Commissioner Comments:

- Supports the proposed process for the One Minneapolis Fund RFP's. It is a similar process that the commission used for the Bridge Funds.
- What is the strategy for dissemination of the funds?
 - The Task Force still needs an additional meeting to finalize that.
- Are these targeting the Cultural Community organizations?
 - The RFP gives details, but the goal for this pilot is to be as broad as possible to get many proposals.
- Do these organizations need to be 501c3's?
 - Yes, in order for the department to contract with an organization they have to be a 501c3 because of the oversight of the money.
- It is a small pot of money, creative and innovative proposals. Aim is to connect with under-represented communities doing non-traditional, grass roots ground work. May lead to a larger approach.

Action(s):

- The commission reached consensus to approve Commissioners Warsame and Jimenez to join the One Minneapolis Fund Task Force and to approve Commissioner Strand to step down from the One Minneapolis Fund Task Force.
- The commission reached consensus to approve the RFP for distribution.

Bylaws Task Force:

- Work continues on the Bylaws. The next step is to have the remaining 3 members of the Task Force come up with a set of documents to be merged and/or mediated into the other document that was created by Commissioner Brown and the consultant into a final document to be presented to the full

commission.

Establish Boards and Commissions Diversity Task Force:

Action(s):

- The commissions reached consensus to approve the Charge of the Boards and Commissions Diversity Task Force with the strike out of the last sentence in the 3rd bullet under the membership section.
- The commission reached consensus to approve the following membership of the task force: Commissioners, Jimenez (convener), Massey, McKnight, Pass, Sarabia, Strand, and Warsame.

5. Report of Grievance Committee (Action)

Summary:

- Commissioners Massey and Israel reviewed the report and findings:

NCEC Grievance Committee Findings:

We acknowledge the correspondence initially sent to JACC by the complainant indeed constituted a legitimate grievance.

It is evident that JACC did send provide a written response to the appeal. However, we feel it is unlikely that the complainant received JACC's response. Whether or not this was known to JACC is uncertain.

Upon review of JACC's outreach correspondence, it is apparent they have addressed the core issues of the complainant as they indicated they would in their initial response letter. They have also relocated their primary office to an accessible building. The complainant's issue was the manner in which his complaint was handled and this is understandable by the amount of time required to establish a correspondence timeline between JACC, the complainant and the NCR department.

Therefore, we uphold the findings of the NCEC Grievance Committee report from May 31, 2012 with the following recommendations:

1. NCEC form a standing grievance committee.
2. Direct NCR to review each neighborhood council's policies relating to:
 - Filing and receiving grievances.
 - Facility and communication accessibility.
3. Provide each respective council adequate staff and financial resources to:
 - Establish policies to bring each respective council into ADA compliance.
 - Address accessibility issues with the goal of increasing the likelihood of resident engagement by residents that may be challenged by these accessibility issues.
4. NCR report back to NCEC with an outline specifying steps of ensuring each neighborhood has a compliance policy no later than 12/31/2012.

Action(s):

- The commission reached consensus to receive the report from the grievance committee.

6. Commissioner Open Forum

Summary:

- It was requested for NCR staff to send out the charges for all current Task Forces.

Adjourn